



Train Brain rolls into 2020

Welcome to the first Train Brain of 2020. We rolled back into the MinEx office on January 6 to get the year underway.

We can confirm that our work schedule includes our now annual series of regional workshops, designed to bring health and safety training to a convenient location near you at some point during the year.

We generate our first head of steam in Blenheim on **Wednesday 26 February** and then across in Nelson the following day **Thursday 27 February**. We will celebrate St Patrick's Day in Palmerston North on **Tuesday 17 March** with a workshop (must be an Irish bar there for a Guinness afterwards?), then drive up to Waipukurau for the **Wednesday 18 March** workshop.

For your planning calendar, here's where the workshops are for the balance of the first half of the year:

- Mon 20 Apr Dunedin
- Tue 21 Apr Invercargill
- Thu 23 Apr Cromwell
- Wed 20 May Gisborne
- Tue 26 May Te Kuiti
- Tue 09 Jun Paeroa
- Wed 10 Jun Rotorua

July sees us in Kerikeri and Dargaville, August in Ashburton and Greymouth, and we wrap up in Whakatane in October.

For details of all workshops, registration and downloads for the MinEx app go to our [website](#).

Because of recent changes to the CPD requirements, there is now the one session per workshop in 2020 with 8 hours CPD. (Previously two half day sessions).

The focus is Operating & Safety Systems and Leadership & Legislation. A WorkSafe

inspector will again co-run the workshops with me, and we will be joined this year by IOQNZ who will facilitate the Leadership session. Big ups to WorkSafe, IOQNZ and our sponsors for their support; they all help keep the costs of attending down to a low \$150+ GST.

We continue to get a lot of positive feedback about the MinEx workshops; more than 350 people attended them last year. While structured for the extractive sector, the workshop is open to other businesses which want a low-cost way to get up to speed with health and safety. A swimming pool installer is interested to attend our Blenheim forum – so don't be shy to mention it to people outside our sector who you think may benefit.

Stay Safe.



Wayne Scott
CEO MinEx and AQA

New CPD rules now in place

The new CPD requirements have been gazetted and are in place from 1 February, WorkSafe has now published the documents which you can download from their [website](#).

These documents outline the new CPD rules and provide a downloadable logbook in which to log and detail your CPD hours.

WorkSafe and the Board of Examiners started this CPD review with an open approach and this constructive way of engaging continues.

Acknowledging that there was "initial confusion and difficulties understanding" with the previous CPD regime, WorkSafe has provided for transitional arrangements across the 2016-18 years.

An A Grade extractives CoC holder will need to do 120 hours of CPD over the next five years – a B Grade half that number.

CPD is split between Unrestricted (previously Informal) and Restricted (previously Formal hours).

The actual hours it takes to complete a CPD activity can be claimed except for a small group of CPD activities which are Restricted and have a limit on the hours.

For example, you can clock up as many hours as you like at conference workshops such as AQA/IOQNZ provide at the QuarryNZ Conference – but Conference attendance itself will see a maximum of four Restricted hours.

All CPD activities will require evidence of attendance or completion. A CoC holder must record their CPD activities and key learnings from their CPD activities, in a WorkSafe endorsed CPD logbook.

CPD activities must be on topics that fall within at least one of the four learning areas:

- Operating and safety systems
- Legislation
- Emergency management
- Leadership

No surprises that MinEx's workshops concentrate on these areas.

Again, well done WorkSafe and BoE – these new CPD rules will help build up competence and professionalism in the extractives sector, in no small way because of the open process that created them.



It is a good idea to record your CPD formal and informal hours every time CPD is done.

It only takes a few minutes!

Extractive training merged into MELT

It's still a work in progress but I'm pleased the extractives sector is to come under the Manufacturing, Engineering, Logistics and Technology (MELT) group as part of the new vocational reforms.

Six new Work Development Councils (WDC) were announced just before Christmas by Education Minister Chris Hipkins – and Extractives will sit with the WDC for MELT.

I think that's going to work ok for the quarry sector and aligns with where our industry training organisation MITO will sit. The WDC we belong to will cover all extractive industries, so that's positive.

The alternate would have been joining the Construction and Infrastructure group. Either would have been fine – these are the two biggest WDCs. With MITO going into the MELT WDC we are able to maintain its administration of our CoCs.

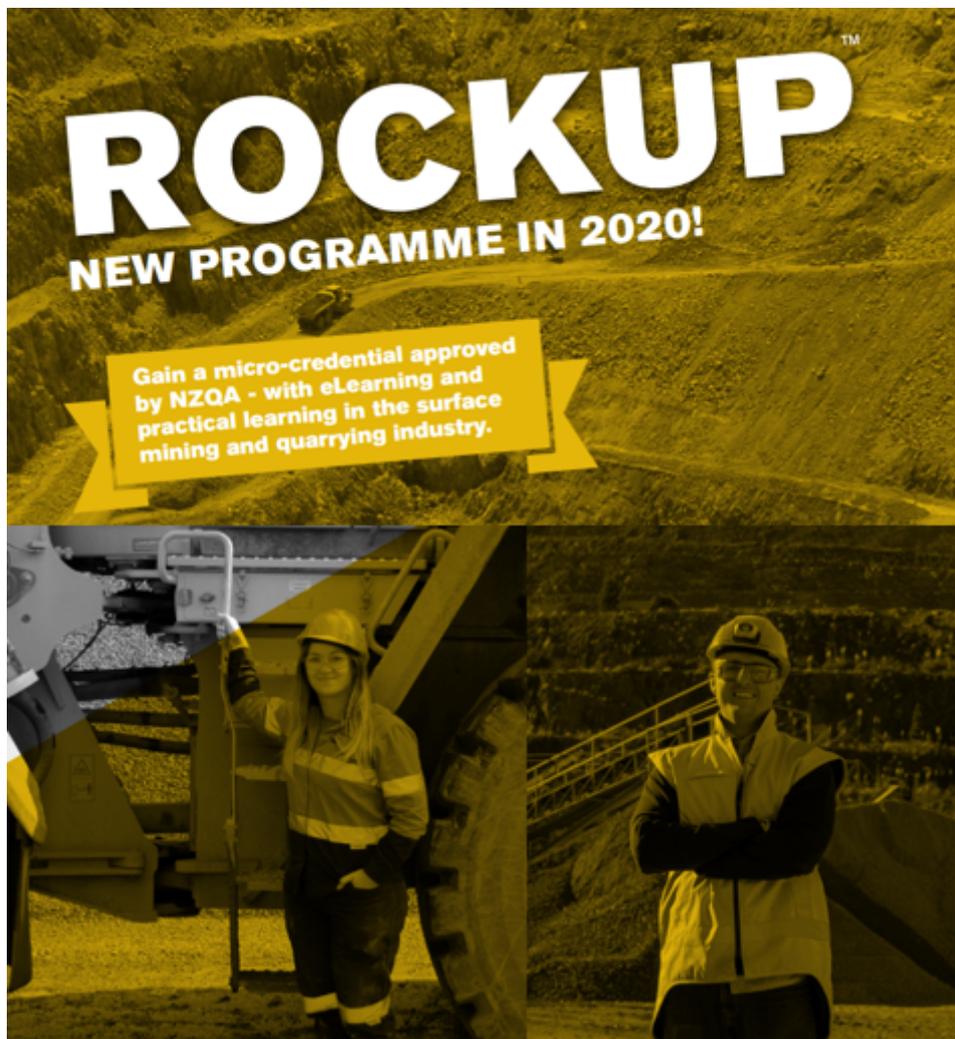
MITO will be working alongside other ITOs - Competenz, NMZMAC ITO, Primary ITP, ServiceIQ and some ICT qualifications administered by NZQA.

I will be talking to those ITOs within our WDC covering extractives looking for synergies and opportunities to lift our training.

While I had considerable concerns about the review of vocational education when announced last year, there have been good opportunities to engage and shape things.

As with all Government policies, the real test will be whether good intentions endure and sound practical training – particularly on the job – can emerge and endure for the extractive sector.

I make the point that these changes will take considerable time to bed in and in the interim, it's business as usual for all of us.



RockUp rolling in 2020

RockUp is the new programme offering secondary school students the opportunity to earn micro-credentials towards a career in the extractives sector. For more details click [here](#).

Working with a local quarrying or surface mining operation, MITO will introduce students to RockUp. They will enjoy both practical on-site training and eLearning supervised by MITO.

The micro-credentials are approved by the New Zealand Qualifications Authority (NZQA) and gain credits towards NCEA. Smaller than a qualification, micro-credentials certify achievement of a specific set of skills and knowledge.

The Level 2 micro-credential is about learning the basic skills and knowledge required to work at an extractive site, then a Level 2 qualification is available for students to develop and demonstrate knowledge and how to follow safe working practices.

If you are willing to assist a young person who wants to get a head-start into an extractives career – or you know of such a candidate – MITO has a Vocational Careers Advisor who can assist. Call 0800 88 21 21 or email vca@mito.org.nz

If you know of anyone who would like to receive the Train Brain email office@minex.org.nz and we'll help keep their training on track



New template for Incident Reporting

We have been considering our options with the tool we use for Incident Reporting for our sector and have redesigned the template using Excel to make the process more automated, intuitive and to improve the user experience. The new Excel spreadsheet template is currently being trialled with a few organisations and will be launched soon, ready to be used for 2019 Q4 reporting. See example below.

| Health & Safety Incident Reporting | | | | MinEx | | |
|--|--|---|--|---|-----|----------------|
| SURFACE ACTIVITY ONLY | | | | For the period from: 1 Oct 2019 – 31 Dec 2019 | | |
| Company Name | | | | Number of sites reported | | |
| Company size (include ALL staff AND contractors in your reporting) | | Small (fewer than 50 staff/contractors) | | Large (50 or more staff/contractors) | | |
| Type of operation (select ONLY ONE - sub to your department) | | Quarry (Surface) | | Metaliferous (Surface) | | Coal (Surface) |
| Incidents | | | | Oct | Nov | Dec |
| Number of fatalities | | | | | | |
| Number of serious accidents | | | | | | |
| Number of occupational illnesses | | | | | | |
| TOTAL Number of incidents with potential for harm (allocate to categories below) | | | | 0 | 0 | 0 |
| Number of Lost Time Injuries (LTIs) | | | | | | |
| Total labour hours worked for the month | | | | | | |
| Incident Category with Potential for Harm | | | | | | |
| Falls | | | | Oct | Nov | Dec |
| Fall of ground (rock fall, rockpile collapse, ground movement) | | | | | | |
| Fall of equipment (tool, plant, part of machinery due to damage/fault, other object) | | | | | | |
| Fall of person (slip, trip, fall, bump) | | | | | | |
| Collision | | | | | | |
| Loss of control of a vehicle/plant/heavy machinery (any incident involving vehicle other than collision) | | | | | | |
| Vehicle collision | | | | | | |
| Person hit by a vehicle | | | | | | |
| Entanglement | | | | | | |

1. You can save this to your own files by clicking: **File, Save As.**

2. You can use your arrow key to move from cell to cell. If there have been no incidents, you can leave the cell blank

If you would like to confidentially share learnings with MinEx from any incident or near-hits, please complete the **Incident Report** sheet tab in the document below.

MITO Courses



The MITO CoC course schedule for 2020 is out now!

Click on the link below to view or visit the [MITO website](#) for details on qualifications and courses you can do through MITO.

- [Extractive Certificate of Competence Course Schedule 2020](#)

Contact MITO on 0800 88 21 21 to enrol.

Remember to keep all evidence of CPD activities in case you are asked to provide evidence when you apply for renewal of your CoC



ACT Safety Courses



ACT Safety run A & B Grade, CPD and Oral Exam courses all over New Zealand. The 2020 courses include:

- US 7142 – **DKO the application of regulatory requirements to manage an extractive site** (11 - 12 February 2020- Christchurch)
- US 7142 – **DKO the application of regulatory requirements to manage an extractive site** (26 - 27 March 2020 – Queenstown)
- US 29315 – **Health & Safety Representative Stage 1** (12-13 March 2020 – Auckland)
- US 17601 – **Health & Safety Representative Stage 2** (20-21 February 2020 – Auckland)

You can view the A and B Grade training courses for 2020 here: [full schedule here](#). Check out the [ACT Safety website](#)

For more information, contact Irene Volschenk on 09 270 9592 or irene.volschenk@actsafety.co.nz

Remember to confirm your oral exam appointment two weeks before the date!

If you don't you might lose your spot



IOQNZ Webinars/Courses



**The Institute of Quarrying
New Zealand (Inc)**

IOQNZ Seminars, meetings and webinars are

open to anyone to attend - you do not have to be a member of IOQNZ. Simply follow the link below to register.

Webinars:

Traffic Management Part A Feb 12 2020 8am and 12 noon

Traffic Management Part B Feb 19 2020 8am and 12 noon

Book via the IOQNZ [online store](#)

\$50 Member, \$100 Non-Member

North Island Emergency Management Course - Paeroa

Date: 4 March 2020

Venue: Pedlars Motel in Paeroa with site visit to H G Leach's **Waitawheta Quarry**.

Course information: <https://ioqnz.co.nz/2020/01/emergency-management-course-feb-2020/>

Book at on-line Store: <https://ioqnz.co.nz/shop/product-category/webinars-courses/>

\$400 Member, \$550 Non-Member

For more information email loq@xtra.co.nz

Tai Poutini Courses



**Tai Poutini
Polytechnic**
NEW ZEALAND

Go to the [Tai Poutini website here](#) to view the available courses for 2020.

Students may be eligible for free fees, see more information [here](#). Contact Nicole Scalmer on 03 769 9645 or nicoles@tpp.ac.nz



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